

The Principal

Model School Rohtak

Subject : Request for change in Student Name/ Father's Name/ Mother's Name.

Respected Mam,

It is to inform you that my ward Master/Miss _____ studying in class _____ in your School. I request you for the following changes:-

(a) Student Name from _____ to _____

(b) Mother's Name from _____ to _____

(c) Father's Name from _____ to _____

Necessary Affidavit duly verified by Notary is enclosed herewith. I shall be responsible for this change and will not make any change in future.

Thanking you

(Name and Mobile No)